



THE MINNESOTA BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING,
LANDSCAPE ARCHITECTURE, GEOSCIENCE AND INTERIOR DESIGN

BOARD MEMORANDUM

October 9, 2015

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Mary Deeg, CID, Board Chair

SUBJECT: **OCTOBER 9, 2015 BOARD MEETING MINUTES**
GOLDEN RULE BUILDING, Ste 295 (2nd floor)
10:30 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

1) A) QUORUM CALL

Mary Deeg, CID, Chair
Robert Gunderson, LA, Vice Chair
Dennis Martenson, PE, Secretary (**Absent**)
Peter Miller, PSS, Treasurer
Carl Peterson, CPA, PM, Immediate Past Chair
Lyn Berglund, CID
Tanya Digiovanni, CAP-OM, PM
David Fisher, CBO, PM
Terry Groshong, Architect (**Absent**)
James Grube, PE
Wayne Hilbert, Architect
Nirmal Jain, PE
David Krech, PE
William Kuretsky, BS, MME, JD, PM
David Landecker, LS (**Absent**)
Robin Mathews, LS
Paul May, Architect (**Absent**)
Daniel Murphy, PE
Marjorie Pitz, LA
Keith Rapp, PG
John Swanson, Deputy State Fire Marshal, PM

OTHERS:

Christopher Kaisershott, Assistant Attorney General
Doreen Frost, Executive Director
Andrea Barker, Assistant Executive Director
Lynette DuFresne, Investigator
Laurie Nistl, OASI

GUESTS:

Jan Zicha
Matthew Rentsch

2) INTRODUCTIONS

3) READING AND APPROVAL OF AUGUST 6, 2015 BOARD MEETING MINUTES
MSP: To approve the August 6, 2015 Board meeting minutes.

4) COMPLAINT COMMITTEE REPORT (T. GROSHONG, Committee Chair)

A) The Complaint Committee requested a closed session to deal with disciplinary matters.

5) CLOSED SESSION

A) Disciplinary Matters

- 1) In the matter of Paul Berend Schultz, PE, License #22470, the Board issued an Order to Rescind Revocation of PE License.

- 2) In the matter of Mark W. Schumacher, PE, License #13654, the Board issued an Order to Rescind Revocation of PE License.
- 3) In the matter of Ryan Forster, Architect, License #46565, the Board issued a *Stipulation and Order*.

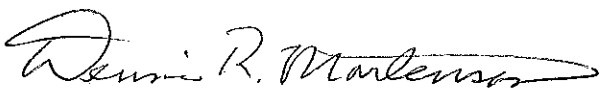
B) Petition for Variance:

- 1) The Board approved a Petition for Variance from Board Rules: MN Rule 1800.1500, Subp. 3.

Mary Deeg, Wayne Hilbert and Marjorie Pitz recused themselves from the discussion and vote.

- 6) STRATEGIC PLANNING INITIATIVE - Discussion facilitated by Charlie Petersen, Senior Management Consultant at Minnesota Management and Budget (MMB).
 - A) Canceled.
- 7) JOINT CREDENTIALING AND RULES COMMITTEE REPORT (N. JAIN Reporting)
 - A) Potential Rule Changes for Consideration - Rules of Professional Conduct -- Discussed.
- 8) ALACID SECTION REPORT (J. SWANSON, Section Chair)
 - A) 2015 NCARB Region 4 Member Board Member/Educators Symposium, October 10, 2015. Authorization of attendance previously granted due to deadline. Affirmation granted.
 - B) CLARB Annual Meeting Report by R. Gunderson, M. Pitz, and T. Digiovanni. Discussed.
 - C) Request for ideas for newsletter content for the January 2016 publication. Discussed.
 - D) NCIDQ Examination Executive Director News (FYI Only)
- 9) ELSGEO SECTION REPORT (D. MURPHY reported)
 - A) Potential Rule Changes - Qualifying Engineering Experience Defined – Discussed and carried over to the next meeting.
 - B) Potential Rule Changes – Soil Science Education – Discussed. The Section agreed that any Bachelors' Degree plus coursework in the specific areas of soil science would be accepted to meet the Soil Scientist education requirements.
 - C) NCEES Annual Meeting Report by M. Deeg, N. Jain, B. Kuretsky, D. Martenson, R. Mathews, D. Murphy, and D. Frost. Discussed.
 - D) Future of Engineering Licensure Position Statement adopted at NCEES – Discussed.
 - E) Land Surveyor Exam Writing Workshop scheduled for December 2, 2015. Discussed.
 - F) Land Surveyor Exam Candidate Summary (FYI Only)
 - G) Geology Exam Candidate Summary (FYI Only)
 - H) PE Examination Candidate Summary (FYI Only)
- 10) EXECUTIVE COMMITTEE REPORT (M. DEEG, Committee Chair)
 - A) No Meeting.
- 11) TREASURER'S REPORT (P. MILLER, TREASURER)
 - A) Budget and revenue reports – Discussed.

- 12) EXECUTIVE DIRECTOR REPORT (D. FROST, Executive Director)
- A) Board Open appointments in January, 2016, are for an Architect, Certified Interior Designer, Land Surveyor, Professional Engineer, and Landscape Architect. If Board members know of candidates interesting in serving, please contact the Executive Director.
 - B) Staffing Update: Allison Desmond has taken over the position working with Professional Engineers. Interviews were completed this week for the open position.
 - C) Respectful Workplace Policy Initiative Training held August 12, 2015
 - D) Credit Card License Renewal fees. The convenience fee for renewal of licenses with a credit card is being decreased to \$2.00.
 - E) 2015 Statutes Live on Revisor of Statutes Website. A link is also available on the Board's website.
- 13) UNFINISHED BUSINESS
- A) Rules Update – The new Rules are being published and the effective date is October 19, 2015.
- 14) NEW BUSINESS
- A) Draft 2016 Board Meeting Calendar for approval.
MSP: To approve the 2016 Board Meeting Calendar.
 - B) Fraud Prevention Training (FYI)
 - C) New Licensee Report (FYI Only)
 - D) 2015 AIA Minnesota Special Award Recipients – Discussed.
- 15) PUBLIC COMMENT
- A) Public comment by Jan Zicha.
- 17) ADJOURN: **MSP: to Adjourn.** Next meeting: Friday, December 4, 2015.



Dennis Martenson, PE, Board Secretary